



# दीन दयाल उपाध्याय कॉलेज

## DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi  
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi – 110078  
दूरभाष/Tel. 011-20892067, 20892296, Website: <https://dducollegedu.ac.in>

### Procedure for the Appointment of the Principal (Ref. :Advt. No. DDUC/Principal/2021/1 dated 26.11.2021)

1. The appointment of the Principal shall be made as per the following procedure: -
  - i. The appointment of Principal shall be made after an all India Advertisement, with prior approval of the University.
  - ii. All the applications received shall be scrutinized by a Committee consisting of the following and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and points be awarded to all such candidates shall be prepared and points be awarded to all such candidates shall be calculated on the basis of the criteria notified by the University:
    1. Chairman, Governing Body – Chairperson
    2. Two Members of the Governing Body (of which at least one should be from the University Representative(s) nominated by the Chairman, Governing Body. (The Teacher Representatives from the College cannot be the part of Screening Committee).
    3. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability to be nominated by the Chairman, Governing Body, if any of the candidates representing these categories is an applicant and if any of above members of the Screening Committee does not belong to that category.

At least three members shall form the quorum.
  - iii. The Governing Body shall forward a panel of names on the recommendation of a Selection Committee consisting of the following:-
    1. Chairman of the Governing Body to be the Chairperson.
    2. Two members of the Governing Body of the College to be nominated by the Chairman, Governing Body of whom one shall be an expert in academic administration.
    3. Two nominees of the Vice-Chancellor who shall be Higher Education experts in the subject/field concerned out of which at least one shall be a person not connected in any manner with the affiliating University.

In Case of Colleges notified/declared as Minority Educational Institutions, one nominee of the Chairman, Governing Body of the College from out of a panel of five names, preferably from Minority Communities, recommended by the Vice-Chancellor of the University of whom one should be a subject expert.



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4. Three Higher Education experts consisting of the Principal of a College, a Professor and an accomplished Educationist not below the rank of a Professor (to be nominated by the Governing Body of the College out of a panel of six experts approved by the Academic Council).
5. Two subject-experts not connected with the College to be nominated by the Chairman of the Governing Body of the College out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the Academic Council.

In Case of Colleges notified/declared as Minority Educational Institutions, two subject experts not connected with the University nominated by the Chairman of the College Governing Body out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the Academic Council.

6. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor, if any of the above members of the Selection Committee does not belong to that category.
  7. Five members, including two experts, shall constitute the quorum.
  8. The selection procedure of the selection committee shall be completed on the day/last day of the selection committee meeting itself, wherein, minutes are recorded along with the scoring Proforma and recommendation made on the basis of merit with the list of selected and waitlisted candidates/Panel of names in order of merit, duly signed by all members of the selection committee.
2. The list of selected and waitlisted candidates/panel of names in order of merit, duly signed by all members of the Selection Committee shall be forwarded to the University.

The list thus submitted shall be considered by a Selection Committee constituted for the purpose and consisting of the following:-

1. Vice Chancellor
2. Pro-Vice-Chancellor
3. A Nominee of the Visitor
4. Chairman of the Governing Body of the College concerned
5. Two members of the Executive Council nominated by Vice-Chancellor on its behalf.
6. An Academician representing SC/ST/OBC/Minority/ Women/Persons with Disability categories, if any of candidates representing these categories is an applicant, to be nominated by the Vice Chancellor, if any of the above members of the Selection Committee does not belong to that category.



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On the recommendation of the Selection Committee the University shall transmit to Governing Body a list of persons mentioned in the order of preference whom the University would be prepared to recognize as Principal, or, if none of the applicants are considered suitable, shall refrain from sending a list, in which case the post shall be re-advertised.

The appointment of the Principal shall be made by the Governing Body in accordance with the Ordinance XVIII of the University, as amended from time to time.

**3. Tenure:**

- (i) A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a committee appointed by the University.
- (ii) Committee for Assessment of College Principal and Professor for Second Term shall have the following composition:
  - i. Nominee of the Vice-Chancellor.
  - ii. Nominee of the Chairman, UGC

The nominees shall be nominated from the Principals of the Colleges with Excellence/College with Potential for Excellence/ Autonomous Colleges/ NAAC 'A' accredited Colleges.

**4. The Principal so appointed shall be designated as Professor-Principal.**

**5. After the completion of her/his term as Principal, the incumbent shall join back her/his parent organization with the designation as Professor and in the grade of the Professor.**

**CHAIRMAN, GOVERNING BODY**